**REILY TOWNSHIP BOARD OF TRUSTEES**

**APRIL 6, 2022**

**7:00 PM** Meeting called to order with the Pledge of Allegiance. Trustees present: Dennis Conrad, Nick Schwab, Tim Miller.

**MOTIONS  
MINUTES:** Mr. Miller made a motion to approve the minutes of March 16, 2022 as corrected. Seconded by Mr. Schwab. Motion carried.

**PURCHASE ORDERS:** Mr. Schwab moved, seconded by Mr. Miller, to approve the Purchase Orders as presented. Motion carried.

**WARRANTS:** Mr. Miller moved, seconded by Mr. Schwab, to approve payment of Warrants (#24889 – 24914) totaling $42,329.43. Motion carried.

**COMMUNITY:** Emerson Adkins expressed his gratitude to the Trustees for allowing him to use the Community Center for a wake.

**DUNWOODY ROAD:** Matt Conrad asked for the status on the changes to the East end of Dunwoody. Mr. Conrad reported that nothing has been received from the Engineer’s Office yet.

**ROAD REPORT:** Mr. Sears reported that Signs are up and in place. He plans to track the Road Department’s work as a daily report on the computer. He also reported the following: 3/16 tore out an old culvert on Elgin, replaced it with 24” x 30’ pipe and packed gravel around it; 3/17 blacktopped and graded the roadside for seed and straw on Elgin; 3/18 put rip rap at the inlet of the pipe on Elgin, seeded and strawed the area, got 5544 McCoy marked for OUPS, removed wood and limbs from an area on Stephenson to be ditched; 3/21 cleaned the Community Center, marked a grave, dumped the wood from previous day, checked the Playground equipment – all is in good condition; 3/22 picked up a pump motor for Brush 131, but will be an extra since the original was saved, pressure cleaned Brush 131 and the mowers, picked up mower blades and filters for the mini-excavator at Zimmer in Monroe; 3/24 filled potholes on Indian Creek Road, checked roads for downed limbs from the storm, dropped off blades at Baker for sharpening; 3/25 picked up blades from Baker, ordered 50 tons of salt to fill the bin, finished filling potholes on Indian Creek, set an appointment with Southeastern to look at a boom mower, cleaned the inside of Truck #1; 3/28 met with Southeastern in Monroe regarding the boom mower, patched a pothole on McCoy, replaced posts and sign on Garver Elliott; 3/29 hauled 6 loads of clean fill from Oxford and dumped it in the creek bank on Indian Creek Road where it’s washing out; 3/30 hauled one more load of same and graded the bank with the mini-excavator, repaired the spindle on the wheel of the boom mower, took the John Deere ditch mowing tractor to Best General for repair of a front tire with a slow leak; 3/31 called in at 5 AM for a downed tree on Imhoff for removal after a wind storm, cleaned up limbs and debris on Indian Creek and Pierson roads, cleared downed trees on Fye and Gates roads, repaired wind-damaged downspouts at both firehouses, a resident complained of two dead ash trees at Gates and Rt 129 – the State will handle it. Mr. Sears shared a sample of a new Cemetery rules sign, which will read “1. Open dawn to dusk. 2. Flowers will be removed as needed”, with the Township name and Maintenance phone number. He also presented an applicant’s resume for the road position, who can begin working on April 11 if needed.

**MOTIONS**

Mr. Schwab moved, seconded by Mr. Miller, to allow the Road Supervisor to actively look for a part-time employee up to 30 hours per week at $17/hour. Motion carried.

Mr. Schwab made a motion to accept the Sign Report, seconded by Mr. Miller. Motion carried.

Mr. Miller made a motion to accept the Road Report, seconded by Mr. Schwab. Motion carried.

**FIRE REPORT:** Chief Conrad reported 23 runs for the current period, including 4 mutual aid. The FEMA grant for the air packs should be decided by late May or June. The Chief took a radio under warranty to Mobilcomm for repair and should be ready next week. Emerson Adkins turned in the EMS grant application and got the Fire Association’s 501c3 done.

**MOTION**

Mr. Miller made a motion to accept the Fire Report, seconded by Mr. Schwab. Mr. Conrad abstained. Motion carried.

**OLD BUSINESS**

**FIRE LEVY:** There was discussion on how much will be needed in the next five years. Mr. Schwab noted that several department trucks are getting older and will need replaced, including a new squad which is around $220k at this time. It was decided that $400,000/year will be needed.

1 mil would bring $83,000/year; 5 mils would bring $415,000/year.

**REILY TOWNSHIP BOARD OF TRUSTEES**

**APRIL 6, 2022**

**MOTION**

Mr. Miller made a motion to request 4.5 mils for the Fire Levy, seconded by Mr. Schwab. Mr. Conrad abstained. Motion carried.

**LAND BANK DEMOLITION:** A letter was sent to Christopher Routh, but no reply has been received yet.

**DUNWOODY UPGRADE REQUEST:** No update.

**EMPLOYEE HANDBOOK:** There will be a work session on April 12, 2022 at 10 AM.

**COMMUNITY CENTER CLEANING:** Mr. Schwab will call the company for answers to a few questions.

**FISCAL OFFICER REPLACEMENT:** No one previously suggested was interested in the position.

**ROAD EMPLOYEE:** An applicant will be interviewed on April 7 at 10 AM.

**SB 52 WIND & SOLAR PROJECTS:** Mr. Schwab reported that townships have until April 28, 2022 to notify the Commissioners that they DO NOT want to be exempted; otherwise, all townships in the County will be exempted.

**NEW BUSINESS**

**RESOLUTION 2022 – 0406.1 PERMANENT APPROPRIATIONS**

See attachment.

**MOTION**

Mr. Miller made a motion, seconded by Mr. Schwab, to change the fund number from 2021 to 2031 that Jeremy Sears’ pay is taken from, to be consistent with past payroll. Motion carried.

**WALKING PATH BID NEEDED FOR ENGINEER:** Nothing decided.

**NICHOLS ROAD COMPLAINTS:** Mr. Conrad reported that he received three calls from residents complaining about a property on Nichols road with four unlicensed vehicles, two campers, a dog tied to a tree and mattresses out in the yard.

**MOTION**

Mr. Miller moved, seconded by Mr. Schwab, to email Jim Fox to look at the property on Nichols Road after 3 complaints of unlicensed vehicles, two campers, etc. Motion carried.

**BOOM MOWER:** Jeremy reported that we can get the tractor and boom mower from Southeastern Equipment at the same price quoted last year, which is $131,775. It was agreed to purchase it over seven years. Mr. Schwab suggested that the proceeds from the sale of the old International 3288 tractor and boom mower should be applied to the cost of the new one to lower the amount owed.

**MOTION**

Mr. Schwab moved, seconded by Mr. Miller, to purchase a 2022 New Holland TS6-110 tractor with an Alamo boom MB3-22 and 2022 Alamo 60RP rotary mower from Southeastern Equipment at the cost of $131,775 to be paid over 7 years at $20,881.28 per year. Motion carried.

**MOTION**

Mr. Miller moved, seconded by Mr. Schwab, to pay the first payment of $20,881.28 to Southeastern Equipment upon delivery of the equipment, ETA early next week. Motion carried.

**CORRESPONDENCE:** Correspondence was reviewed from Sedgwick, Butler Rural, Department of Commerce, and Butler County Engineer’s Office.

**9:45 PM** – Due to lateness of time, the meeting will resume at 10 AM tomorrow, April 7.

**APRIL 7, 2022**

**10:00 AM** – Meeting resumed with all Trustees present. Notes taken by Mr. Schwab.

**BOOM MOWER:** Paperwork for the purchase of the tractor and boom mower was signed for Southeastern Equipment.

**REILY TOWNSHIP BOARD OF TRUSTEES**

**APRIL 7, 2022 (continued)**

**ROAD POSITION INTERVIEW:** There was one applicant for the job position, David Thompson (513) 839-1005. After interview and discussion, it was decided to hire Mr. Thompson for the position.

**MOTION**

Mr. Miller moved, seconded by Mr. Schwab, to hire David Thompson for the part-time Road Department position starting on May 2, 2022 at $17.00 per hour with no benefits. Vote was as follows: Mr. Conrad, yes; Mr. Schwab, yes; Mr. Miller, yes. Motion carried.

**10:25 AM** – With no further business to come before the Board, Mr. Schwab moved to adjourn. Seconded by Mr. Miller. Motion carried and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Dennis H. Conrad Jr., Chair**

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**C. Nicholas Schwab, V. Chair Timothy E. Miller, Trustee**

**REILY TOWNSHIP BOARD OF TRUSTEES**

**APRIL 12, 2022 – SPECIAL MEETING**

**10:25 AM** SpecialMeeting called to order with the Pledge of Allegiance. Trustees present: Dennis Conrad, Nick Schwab, Tim Miller.

**CONRACT PAPERWORK:** Scott Rummells (513) 519-6855 from Southeastern Equipment brought the 7-year contract for the purchase of the New Holland Tractor and Alamo boom and mower.

**EMPLOYEE HANDBOOK:**  Possible revisions to the Handbook were discussed in detail. After many hours, it was decided to stop at #14.8 Public Relations and resume revisions at the next meeting.

**3:48 PM** – With no further business to come before the Board, Mr. Schwab moved to adjourn. Seconded by Mr. Miller. Motion carried and the meeting was adjourned.

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**Dianne Halcomb, Fiscal Officer Dennis H. Conrad Jr., Chair**

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**C. Nicholas Schwab, V. Chair Timothy E. Miller, Trustee**